



SUBCONTRACTOR/SUPPLIER BIDDING INFORMATION

1. ARNELL-WEST WEBSITE

All plans, specifications, modifications (addenda, RFI, etc.) associated with projects we are currently bidding and/or under construction are available on our website at www.arnell-west.com.

2. PLANS

Plans are available for review in our office's plan room during normal business hours.

3. OVERNIGHT CHECKOUT

Plans are available for checkout overnight. The plans may be picked up no earlier than 4:30 p.m. and **MUST** be returned by 8:30 a.m. the following morning. Failure to return plans on time may jeopardize the privilege of checking out plans overnight.

4. BULLETIN BOARD

We keep a current listing of jobs we are bidding, the trades involved, all addenda issued, etc. on a bulletin board in our office. Be sure you review the bulletin board when in our plan room. In order to keep our plan room organized, Arnell-West requires you to request plans from our receptionist. When finished with the plans, please return them to the receptionist.

5. BID RESULTS

In an attempt to protect the low, responsive subcontractors and suppliers, Arnell-West will not release bid results until the owner awards a job. If we are not the apparent low bidder, we will release all bid results. When Arnell-West is notified of a job awarded to us, we will release all bid results except the low bidding subcontractor, which will be released later after contracts are signed. Please note that there are a limited number of plans in our office. There is less demand for these sets earlier than later. Please come in early to do your take-offs.

6. EIFS LIABILITY COVERAGE

Arnell-West requires that any subcontractor performing EIFS (Exterior Insulation Finish System) work on our projects must also provide EIFS liability coverage. This provision will require "EIFS Liability Coverage Included" to be so noted on certificates of insurance. Coverage shall be primary, non-contributing, and evidenced by an attached ISO Form CS 805(2-95) to the certificate of insurance.

All costs for this insurance must be included in subcontractor bids.